

See AR 2007-283(S)

**ANCHORAGE, ALASKA
AR NO. 2007-283**

**A RESOLUTION OF THE ANCHORAGE MUNICIPAL ASSEMBLY ADOPTING
PROCESSES AND PROCEDURES FOR THE CONTINUING REVIEW AND OVERSIGHT
OF THE VARIOUS BUDGETS OF THE MUNICIPALITY OF ANCHORAGE AND THE
RELATED OPERATIONS OF VARIOUS MUNICIPAL DEPARTMENTS.**

WHEREAS, the Anchorage Assembly is required by the Charter to review, analyze, adopt, and oversee various budgets and strategic plans for the Municipality of Anchorage after the Mayor has submitted proposed budgets; and

WHEREAS, the Assembly's Budget and Finance Committee, with the assistance of citizen volunteers and members of the Budget Advisory Commission, has completed a detailed and wide ranging review and analysis of the budgets and made a report to the Assembly; and

WHEREAS, as a result of that review and the information provided by the Budget and Finance Committee, the Assembly has determined that there are certain procedures and processes that, if adopted, would both reduce the cost of government and would increase the Assembly's understanding and oversight of the various municipal budgets; and

WHEREAS, the Administration has agreed to support additional Assembly review, analysis, and oversight of municipal budgets through the following process and procedure changes in this RESOLUTION, by providing information to the Assembly and to its Budget and Finance Committee, by responding to inquiries and by actively participating with the Assembly in its on-going review and oversight of the various budgets;

NOW THEREFORE, the Anchorage Assembly determines and resolves as follows:

1) Beginning in 2008 and continuing annually thereafter, the Assembly shall conduct interim reviews of the various budgets beginning with the 1st Quarter Budget Review in April when the mill rate for real property taxes is set, followed by budget reviews in July for the second quarter, and in October for the third quarter of the current year and municipal budgets for the next year. During these budget reviews, the Administration will report to the Assembly by department on the year-to-date status of each department's budget, on overtime expenditures, on any changes in expenditures from those budgeted, and on the number of funded but unfilled positions. In the October Budget Review, the Assembly's review shall focus on, but not be limited to, the various budgets for the next fiscal year.

2) No later than March 31, 2008, prior to the 1st Quarter Budget Review and the setting of the mill rate, the Administration will adopt a new method for calculating the vacancy factors by each department and shall submit the same to the Assembly.

1 3) In addition to the currently required 1st Quarter reporting of executive
2 compensation, the Administration shall provide the prior year compensation data for each
3 executive position to facilitate Assembly review of executive compensation decisions. This
4 report shall be made in the second quarter of every year for review by the Assembly in the
5 July Budget Review, and updated for the October Budget Review.

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7 4) No later than May 30, 2008, the Administration shall report to the Assembly on
8 its plans to maximize customer service at minimum cost in the Private Development Division
9 of the PM&E Department. The Administration shall consider alternate department
10 assignments of the Private Development Division.

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12 5) No later than March 31, 2008, the Assembly shall review its policy with regard
13 to labor agreements, and shall make such amendments to its policy as the Assembly deems
14 appropriate. The Assembly shall re-adopt its policy as it may be amended.

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16 6) The Budget and Finance Committee is recognized as an effective tool for the
17 Assembly to gather information concerning the various budgets of the Municipality of
18 Anchorage, as well as information concerning the operation of the departments of
19 government. As such, the Assembly approves the Budget and Finance Committee as a
20 standing committee of the Assembly with its primary responsibility to gather such information
21 and to make such reports as will enhance the ability of the entire Assembly to review, analyze
22 and take action on municipal budgets and strategic plans. The Budget and Finance
23 Committee shall provide a report to the Assembly at each of the budget reviews required by
24 this Resolution.

25 7) The Budget and Finance Committee shall be responsible for exploring the
26 concept of "marketization" with the Administration and various departments with a view
27 toward developing a number of pilot programs to promote efficient and effective services.

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29 PASSED AND APPROVED by the Anchorage Assembly this ____ day of
30 _____, 2007.

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Chair

34 ATTEST:

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Municipal Clerk